

CANDIDATE PROFILE



JOB TITLE (APPLYING FOR)

CANDIDATE DETAILS

TITLE

FIRST NAME

LAST NAME

MAILING ADDRESS

SUBURB

STATE

POSTCODE

COUNTRY

TELEPHONE (Please include country & area codes)

MOBILE (Please include country & area codes)

EMAIL

PREFERRED MEANS OF CONTACT

I would like to subscribe to receive the monthly HG inSight newsletter by email

I am interested in receiving information about HG Executive Learning Sets

CURRENT POSITION

POSITION TITLE

ORGANISATION

DATE COMMENCED

SALARY/REMUNERATION

REQUIRED PERIOD OF NOTICE

TERTIARY/PROFESSIONAL QUALIFICATIONS

QUALIFICATIONS, INSTITUTE, YEAR

Have you attached your CV?	YES	NO
Have you attached a cover letter?	YES	NO
Have you addressed the Selection Criteria?	YES	NO
Have you read the Probity Checks?	YES	NO
Have you attached a completed Candidate Profile Form?	YES	NO

ONLY APPLICABLE TO SPECIAL MEASURES PLAN JOBS*

Are you of Australian Aboriginal and/or Torres Strait Islander and have you previously identified as an Aboriginal person or a Torres Strait Islander in your day to day dealings in the community? YES NO

Are you a person with a significant disability that has impaired equality of employment opportunity; and could require reasonable adjustment in the workplace to enable you to perform the inherent requirements of a job? YES NO

**Note: Applicants selected under the Special Measures Plan will need to provide proof of EEO status on commencement of employment.*

REFEREE DETAILS

Please nominate your referees (3) including your current manager. Your permission will be obtained prior to contacting your referees.

REFEREE 1

NAME	POSITION
<input type="text"/>	<input type="text"/>
ORGANISATION	
<input type="text"/>	
TELEPHONE (Please include country & area codes)	MOBILE (Please include country & area codes)
<input type="text"/>	<input type="text"/>
EMAIL	HOW ARE YOU KNOWN TO THE REFEREE?
<input type="text"/>	<input type="text"/>

REFEREE 2

NAME	POSITION
<input type="text"/>	<input type="text"/>
ORGANISATION	
<input type="text"/>	
TELEPHONE (Please include country & area codes)	MOBILE (Please include country & area codes)
<input type="text"/>	<input type="text"/>
EMAIL	HOW ARE YOU KNOWN TO THE REFEREE?
<input type="text"/>	<input type="text"/>

REFEREE 3

NAME

POSITION

ORGANISATION

TELEPHONE (Please include country & area codes)

MOBILE (Please include country & area codes)

EMAIL

HOW ARE YOU KNOWN TO THE REFEREE?

PLEASE INDICATE HOW YOU FOUND OUT ABOUT THIS POSITION?

(Please specify source name)

HG CONSULTANT

Name

HG E-NEWSLETTER

HG WEBSITE

HG TWITTER

HG LINKEDIN

PRINT MEDIA

Publication

ON-LINE ADVERTISEMENT

Website

PROFESSIONAL COLLEGE

Name

COLLEAGUE

Name

OTHER

Details

PRIVACY POLICY

CONSENT TO CONDUCT PRE-EMPLOYMENT SCREENING:

I

(full name)

certify that the information provided in this form and any subsequent information provided to support the detail on this form is complete and accurate in all respects. I give permission to HG Leadership Pty Limited to perform pre-employment screening to verify the information I have provided for the purposes of employment.

I consent to the use, disclosure and handling of both my personal and sensitive information for the purpose of this executive search and in accordance with the Privacy Policy (refer to www.hardygroupintl.com/privacy).

FULL NAME

DATE